



Europejski Fundusz Społeczny



Doskonalenie
Kadr
Gospodarki

Projekt jest współfinansowany ze środków Unii Europejskiej w ramach Europejskiego Funduszu Społecznego realizowany pod nadzorem Polskiej Agencji Rozwoju Przedsiębiorczości

<p>(rubber stamp)</p>	<p>REFERRAL</p> <p>to participate in the program:</p> <p>European Manager – post-graduate MBA studies for executive managers</p>
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For:
Warsaw University of Technology Business School
ul. Koszykowa 79
Warsaw, 02-008

We, the undersigned

.....
.....

acting on behalf of and in the name of

.....
.....

(name (company) and full address)

NIP (taxpayer identification number)

1. would like to apply on behalf of the following:

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-
-

to participate in the European Manager program.

2. We hereby declare that the persons referred to in point 1 are employed by us based on regular contract of employment, on a full-time basis.



POLSKA AGENCJA ROZWOJU PRZEDSIĘBIORCZOŚCI
POLISH AGENCY FOR ENTERPRISE DEVELOPMENT



3. We also confirm that we are familiar with **Terms of admission to the European Manager studies**, available as PDF file at www.biznes.edu.pl/rekrutacja/efs.php and that we are bound by the terms and rules set in these entrance requirements.

4. We hereby declare that we are familiar with sample training contract available as PDF file at www.biznes.edu.pl/rekrutacja/efs.php. We accept this contract as well as the terms of payment it sets. We pledge to sign the contract at a location and time set by the Warsaw University of Technology Business School if our employee is admitted to attend European Manager program. **Along with this document, we are enclosing signed sample of the contract.**

5. We hereby declare that our company meets the criteria for **small or medium-sized entrepreneur**, as defined by article 2, point 4 of the Decree of the Polish Economy and Labor Minister on financial assistance disbursed by the Polish Agency for Enterprise Development as part of sectoral operating program – Human Resources Development 2004-2006, published on September 16, 2004. The decree states that:

§2 Whenever the decree refers to:
[...]

4) Small or medium-sized entrepreneur – the term describes an entrepreneur, which meets the criteria set in article 1, annex I to the Decree 70/2001, dated January 12, 2001, on the application of articles 87 and 88 of the WTO Treaty with respect to public assistance to small and medium-sized companies (WE Journal of Laws L 10 dated Jan. 13, 2001), recently amended by the decree 364/2004 dated February 25, 2004 amending WE decree 70/2001 dated January 12, 2001 on public assistance to small and medium-sized companies (WE Journal of Laws L 63, published on February 28, 2004)

6. The person responsible for contacts with WUT Business School concerning issues related to employee participation in the European Manager training program is:

.....
(first and last name, e-mail, office and mobile phone)
.....

7. Annexes to this referral include the following documents:

1) essential corporate documents of the company referring its employee, pursuant to points 2.1, 2.2 and 2.3 of the **Terms of admission to the European Manager studies**

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2) essential documents of prospective participants

3) signed sample of the training contract

4) information brochure about company’s business

5)

6)

8. Explanation as to why this person, or persons needs to participate in the European Manager program

.....
(location and date)

.....
(signature of authorized company official)